

Foreword

"Spirited, practical, enthusiastic, independent, strong local church, diversified, Bible-centered, and Baptist," these are some of the many adjectives that describe Heritage Baptist Institute. H.B.I., as it is affectionately called, was started in 1975 under the direction and leadership of one of Ohio's great fundamentalists, Dr. Roy Thompson. Dr. Thompson's desire was to have a local church institute that was capable of training leaders for the work of the local church ministry. Our graduates are working in every phase of the ministry including the pastorate, missions (home and foreign), Sunday school, and as church secretaries.

There are many advantages to making H.B.I. your training ground. First, there is the fact that it is a local church sponsored ministry. Second, it is an institute that centers around practical application of biblical truth. Third, if you live in the northeast Ohio area, you can stay involved in your own local church. Finally, the last advantage is the cost factor. Dollar for dollar, you will not find a better education.

H.B.I. Ministry Personnel



**Pastor Peter Folger |
President**



**Brother Alan Jenkins |
Executive Vice President**



**Dr. Mark Jacobs
Vice President**

**Mrs. Michelle Gismondi |
Secretary**

INTRODUCTION

Heritage Baptist Institute was established in 1975. H.B.I. is a place where men and women can prepare for full-time ministry, and where lay people can train to be proficient helpers in their local churches. H.B.I. is a living, operating, and productive institute of Christian training.

PHILOSOPHY

H.B.I. is a ministry under the authority of the local church. We believe it is through the local church that Christ gave the commission to evangelize the world.

Those who preach in chapel services or teach classes, as well as students of the Institute, are required to actively serve God through a local, independent, Baptist church.

Because classes are held on Monday and Tuesday evenings, students may maintain full-time employment and stay active in their local church.

STATEMENT OF FAITH

We believe in the verbal, plenary inspiration of the Old and New Testaments, the Trinity - Father, Son, and Holy Spirit, the new birth in Christ alone, baptism by immersion for believers only, the eternal security of the believer, the Lord's Supper as a memorial, six literal twenty-four hour creation days, Christ's virgin birth, His sinless life, His vicarious and atoning death through His shed blood, Christ's bodily resurrection and bodily ascension into heaven where He now intercedes for believers, the pre-tribulation rapture of all believers, the millennial reign of the Lord Jesus Christ, the judgment, the reality of heaven and hell, the local church as God's institution to carry out the Great Commission, the obligation of every believer to live a holy life and witness to the lost of the saving power of Christ.

STAND ON THE BIBLE

We accept the 1611 King James Bible exclusively as God's infallible, inspired, and preserved Word to English-speaking people.

THE SCHEDULE OF THE BIBLE INSTITUTE

H.B.I. has a three or four year program designed so that a student can begin any semester, stay three or four years, and get all the required courses. In other words, there are only a few courses with prerequisites for other courses in the program.

Classes are taught twice a week: Monday evening 7:00 - 10:00 and Tuesday evening 7:00 - 10:00. If a student takes all the classes on Monday and Tuesday evenings both semesters for three or four years, he will have the required credits for graduation.

Diploma

H.B.I. is a three or four year program. The program is slightly different for men and women. Both may graduate in three years by taking all required classes, and by receiving 96 credit hours. Both may add their fourth year by taking required classes, and by receiving 128 credit hours.

- A man will graduate with a G.Th. - Graduate of Theology Diploma in the three year program. A woman will graduate with a G.C.Ed. - Graduate of Christian Education Diploma in the three year program.

- A man may continue for his fourth year and receive a B.R.Th. - Bachelor of Religious Theology Diploma.

- A woman may continue for her fourth year and receive a B.R.Ed. - Bachelor of Religious Education Diploma.

- An individual may receive a Certificate of Biblical Studies for completing 32 credit hours.

NOTE: Women may not take Homiletics, Pastoral Theology, Church Planting or Church Administration.

Before the end of the final year, every graduate is required to submit a thesis on a Bible doctrine. It needs to be twenty-five typewritten pages, double-spaced, with a bibliography. A list of topics and formatting information is available from the HBI secretary.

AUDIT STUDENTS

The audit program is designed for those people who desire to further their Bible knowledge but are not interested in earning a certificate of completion. Those enrolled in the audit program will not receive any recorded credit, but will be responsible for a registration fee of \$20.00 per semester, and an audit fee of \$40.00 per class.

APPLICATION AND REGISTRATION

It is expected that those desiring to graduate from Heritage Baptist Institute have received Jesus Christ as personal Lord and Saviour, are exhibiting a consistent Christian testimony, and desire God's will for their lives. They must be members in good standing in a Baptist church.

The official certificate of secondary school records or college transcripts must indicate the student's potential for meeting the requirements of college training. The first step in seeking admission is to request application forms from Heritage Baptist Institute. Complete all the necessary information, and mail or bring it to H.B.I. with the application fee of \$30.00.

FINANCES

Application fee:	\$30.00 (one time)
Registration fee:	\$40.00 per school year
Husband and wife registration fee:	\$50.00 per school year
Late registration fee:	\$10.00 per school year
Tuition:	\$80.00 per class
Audit:	\$40.00 per class
Student's photo copy fee:	\$20.00 per semester (full-time students only)

While full payment at the time of registration is encouraged, a deferred plan may be worked out with the Institute.

- a. Upon registration - one-fourth of the total amount due
- b. **Tuition must be paid in full before final exams.**

No student may attend classes, receive final grades or a transcript, or graduate while his/her financial commitments to the Institute are delinquent.

REFUNDS

100% tuition refunds will be made three weeks from the starting date of the semester.

ATTENDANCE REQUIREMENTS

A student is permitted **three absences per semester** in a given course. All absences beyond this will be unexcused, and no work may be made up for days that are unexcused. Exception - A doctor's note because of prolonged illness.

No credit will be given if one-fourth of the classes are missed in a semester class.

GRADING

Courses are graded by the instructors as follows:

93 - 100	A	Superior or maximum achievement
84 - 92	B	Above average achievement
75 - 83	C	Average achievement
65 - 74	D	Below average, but passing
0 - 64	F	Unsatisfactory achievement

I - Incomplete achievement. This grade may be given when the student has been unable to complete assigned work because of illness or some emergency situation beyond his/her control.

WP - Withdrawal passing. This symbol indicates that the student withdrew after the third week of the semester, and that his/her achievement was satisfactory at the time of withdrawal.

WF - Withdrawal failing. This symbol indicates that the student withdrew after the third week of the semester, and that his/her achievement was unsatisfactory at the time of withdrawal.

FW - Financial withdrawal.

RULES AND REGULATIONS

We require that those attending the Institute follow a few basic rules and regulations.

Heritage Baptist Institute is a training ground for Baptists; therefore, those enrolling in H.B.I. must attend a fundamental Baptist church and be in complete agreement with our Statement of Faith.

H.B.I. students are expected to be actively involved in their respective local church. This would include at least one hour of soulwinning or outreach, one church ministry and passing out at least 10 tracts per week. Each student will be required to complete a Christian service report weekly.

Students are expected to live a Godly life, separated from the world.

No one will be allowed to attend H.B.I. if he uses drugs, alcohol, or tobacco.

DRESS - APPEARANCE

H.B.I. is a ministry of Cleveland Baptist Church, and both the faculty and the student body will be expected to abide by the standards of the church. It has been proven that proper dress is conducive to effective learning.

Men and women will come to class neat and clean.

Men will wear dress slacks, shirt and tie, and have their shoes shined.

Men's haircuts must be neat, off the ear and the collar.

A beard or moustache must be kept neat and trimmed.

Women are to dress modestly and are not permitted to wear slacks.

LOCATION

Heritage Baptist Institute is housed in the facilities of Cleveland Baptist Church. It is ideally located in the suburban area of Brooklyn, Ohio, easily accessible via the interstates coming into Cleveland - the Ohio Turnpike 80, I-90, Route 2, I-71, and I-480. The Greater Cleveland area is a metropolis of two million people, offering a multiplicity of opportunities for soulwinning, employment, and recreation.

YEAR ONE SCHEDULE

FALL SEMESTER

	<u>Monday</u>	<u>Cr. Hrs.</u>	<u>Tuesday</u>	<u>Cr. Hrs.</u>
7:00 - 8:00	Baptist History I	3	Homiletics I Women of the Bible	3 3
8:00 - 9:00	Biblical Creationism	3	Chapel	1
9:00 - 10:00	Pauline Epistles	3	Nehemiah	3

SPRING SEMESTER

	<u>Monday</u>	<u>Cr. Hrs.</u>	<u>Tuesday</u>	<u>Cr. Hrs.</u>
7:00 - 8:00	Baptist History II	3	Homiletics II Blessing of Submission	3 3
8:00 - 9:00	Church Planting	3	Chapel	1
9:00 - 10:00	Romans	3	Revelation	3

(One) Credit hour given for Christian Service per semester.

YEAR TWO SCHEDULE

FALL SEMESTER

	<u>Monday</u>	<u>Cr. Hrs.</u>	<u>Tuesday</u>	<u>Cr. Hrs.</u>
7:00 - 8:00	Pastoral Epistles	3	Hebrew History	3
8:00 - 9:00	Methods of Teaching	3	Chapel	1
9:00 - 10:00	Bible Doctrine I	3	Life of Christ I	3

SPRING SEMESTER

	<u>Monday</u>	<u>Cr. Hrs.</u>	<u>Tuesday</u>	<u>Cr. Hrs.</u>
7:00 - 8:00	Bible Doctrine II	3	Pastoral Theology The Godly Woman	3 3
8:00 - 9:00	Music in the Local Church	3	Chapel	1
9:00 - 10:00	Life of Christ 2	3	Hebrews/James	3

(One) Credit hour given for Christian Service per semester

YEAR THREE SCHEDULE

FALL SEMESTER

	<u>Monday</u>	<u>Cr. Hrs.</u>	<u>Tuesday</u>	<u>Cr. Hrs.</u>
7:00 - 8:00	I & II Corinthians	3	Youth Ministry	3
8:00 - 9:00	Cults	3	Chapel	1
9:00 - 10:00	Bible Doctrines III	3	Defense of the Bible	3

SPRING SEMESTER

	<u>Monday</u>	<u>Cr. Hrs.</u>	<u>Tuesday</u>	<u>Cr. Hrs.</u>
7:00 - 8:00	Acts	3	I & II Peter/Jude	3
8:00 - 9:00	Personal Evangelism	3	Chapel	1
9:00 - 10:00	Bible Doctrine IV	3	Genesis	3

(One) Credit hour given for Christian Service per semester

Biblical Thesis must be submitted the first week of March (if graduating with three year diploma)

YEAR FOUR SCHEDULE

FALL SEMESTER

	<u>Monday</u>	<u>Cr. Hrs.</u>	<u>Tuesday</u>	<u>Cr. Hrs.</u>
7:00 - 8:00	Baptist Polity	3	Bible Manners & Customs	3
8:00 - 9:00	Biblical Missions	3	Chapel	1
9:00 - 10:00	Proverbs	3	John	3

SPRING SEMESTER

	<u>Monday</u>	<u>Cr. Hrs.</u>	<u>Tuesday</u>	<u>Cr. Hrs.</u>
7:00 - 8:00	Minor Prophets	3	Joshua/Leadership	3
8:00 - 9:00	Isaiah	3	Chapel	1
9:00 - 10:00	Effective Christian Ed	3	Psalms	3

(One) Credit hour given for Christian Service per semester

Biblical Thesis must be submitted the first week of March (if graduating with four year diploma)

6:00 classes offered as needed

English

Speech

Hermeneutics

Minor Prophets

Pentateuch

Tabernacle

COURSE DESCRIPTIONS

BIBLE

BI 101 NEHEMIAH 3 credits

A verse by verse study of the book of Nehemiah and the dynamics of effective leadership.

BI 102 ACTS 3 credits

A verse by verse study dealing with the church from the time of Christ's ascension to its evangelistic explosion during the first half of the first century.

BI 104 REVELATION 3 credits

A study of these two books dealing with things to come. Daniel gives many answers to the end time, especially for Israel. Revelation is exactly what it says - a revelation of the last days, and a chronology of events to come.

BI 105 ROMANS 3 credits

A verse by verse study of Romans gives a thorough explanation of the doctrines of salvation, sanctification and service.

BI 106 PROVERBS 3 credits

A study of Proverbs dealing with the great truths found within this book of practical wisdom.

BI 107 PASTORAL EPISTLES 3 credits

A study of I and II Timothy and Titus. These books were written specifically to pastors of New Testament churches.

MISSIONS

MI 101 BIBLICAL MISSIONS 3 credits

The study of New Testament missions and great missionaries.

THEOLOGY

TH 101 BIBLE DOCTRINE I 3 credits

TH 102 BIBLE DOCTRINE II 3 credits

TH 103 BIBLE DOCTRINE III 3 credits

TH 104 BIBLE DOCTRINE IV 3 credits

Study and learn the important Baptist doctrines of our faith.

TH 105 BAPTIST POLITY 3 credits

Study of the government and structure of the church.

PASTORAL THEOLOGY

PT 101 PASTORAL THEOLOGY 3 credits

The duties of the Pastor in the local church.

PT 102 HOMILETICS I 3 credits

PT 103 HOMILETICS II 3 credits

The preparation and delivery of a sermon.

PERSONAL EVANGELISM

PE 101 PERSONAL EVANGELISM 3 credits

The methods of soul-winning, visitation and discipleship.

PE 102 CHURCH PLANTING 3 credits

MUSIC

MU 101 MUSIC IN THE LOCAL CHURCH 3 credits

An in-depth look at God honoring music, its working in the local church and song leading.

EDUCATION

ED 101 EFFECTIVE CHRISTIAN EDUCATION 3 credits

A study of how to properly and effectively education in any classroom situation.

ED 102 SPEECH 3 credits

A study of the preparation and delivery of certain types of speeches.

ED 103 METHODS OF TEACHING 3 credits

A study of the fundamentals of preparing lessons, course presentation to different age groups, and effective use of visual aids.

HISTORY

HI 101 BAPTIST HISTORY I 3 credits

HI 102 BAPTIST HISTORY II 3 credits

A historical study of Baptists from John the Baptist to the present day.

HI 103 HEBREW HISTORY 3 credits

A study of the history of God's people.

HI 104 PENTATEUCH 3 credits

A study to understand the history of mankind, that spans just over 2100 years, written to inform mankind of his origin and Israel of its formation. The next four of the five books tell about the deliverance of Israel, the instructions for the Levites, the wandering of the Israelites, and the reiteration of the law before entering the Promise Land.

HI 105

TABERNACLE

3 credits

The place of worship for the nation of Israel from 1447 BC until the Temple was built in 966 BC. Its construction and furniture pointed people to the cross and to the Christian life. It was served by four families from the tribe of Levi. The study of the Tabernacle connects it to the book of Hebrews and to the other New Testament scriptures that explain how it pointed people to Christ.

WOMEN'S MINISTRIES

WM 101

WOMEN OF THE BIBLE

3 credits

A study of some of the women of God's Word, looking at their characteristics and qualities.

WM 102

WOMEN IN CHRISTIAN SERVICE

3 credits

A study of the Biblical woman and its application to today's society.

WM 103

BLESSING OF SUBMISSION

3 credits

A study of Biblical reasons for Godly submission.

CHRISTIAN SERVICE

CS 101

CHRISTIAN SERVICE

1 credit

Practical involvement in ministries within the local church. Students will be required to be involved in at least one hour of soul winning or outreach, be involved in one church ministry and pass out a minimum of 10 tracts weekly. Christian Service forms will be completed weekly to detail involvement in ministry.

CHURCH MINISTRIES

CM 101

YOUTH MINISTRY

3 credits

A study of the ministry to youth through the local church.

